**For groups & individuals wishing to run an event as part of the programme:**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Organisation name | Address | Telephone number | Email address | Website | Social Media Profiles (Twitter, Facebook etc.) | Name of contact/lead | Position |
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| Title/name of event | Proposed date and time | Name of writers/artists involved & Brief (100 word) bios | 1 line Description of the event | 50-100 words description of your event, inc. type e.g. workshop, discussion, performance, etc. and what it will achieve | Do you need any technical equipment for your event? | What support do you need from the festival (including marketing, volunteers, financial and venue etc.) do you need from the festival in order to run your event? | Please include a hi-res image or logo for us to use on our website. Tick this box if you've sent us an image |
|   |   |   |   |   |   |   |   |

**For individuals who wish to perform at an existing festival event**

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| Name | Address | Telephone number | Email address | Website | Social Media Profiles e.g. Twitter |
|   |   |   |   |   |   |
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| Any date or time constraints? | Please include a hi-res image or logo for us to use on our websiteTick this box if you've sent us an image | Bio & Details of writing credits |
|   |   |   |